



East Central Alberta Catholic Schools Regional Division
Theresetta Catholic School

STUDENT REGISTRATION FORM

FOR OFFICE USE ONLY:

To Verify Legal Name, Birth date and Citizenship, please attach a Copy of Student's Birth Certificate and Alberta Health Care Card (if requested)

Registration Date:	School Code:	Birth Certificate
Alberta Education I.D. Number:	Home Room:	

Student Information:

Legal Name (as it appears on the Birth Certificate):

First Name:	Last Name:	Middle Name:	
Birth Date:	Gender: <input type="checkbox"/> M <input type="checkbox"/> F	Grade:	ECS: <input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> Full Day

Student also known as (if different from above):

Surname:	Given Name(s):
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Student's Current Mailing Address:

Box Number / Street Address:		
Apartment Number:	City/Town:	
Province:	Postal Code:	Telephone Number:

Student's Permanent Mailing Address (if different than above):

Box Number / Street Address:		
Apartment Number:	City/Town:	
Province:	Postal Code:	Telephone Number:

Legal Land Description (Rural Students):

Parent / Guardian Information

Father / Guardian	Name:		Mother / Guardian	Name:	
	Day Phone:			Day Phone:	
	Evening Phone:			Evening Phone:	
	Address (if different):			Address (if different):	
	City:	Postal Code:		City:	Postal Code:
Parent Religion:		Parent Religion:			

Emergency Contact (1)	Name:	Emergency Contact (2)	Name:
	Phone Number:		Phone Number:
	Relationship:		Relationship:

Please note if babysitter or daycare is different than emergency number:	Name:	Phone Number:
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Custody Information

In rare instances, a child may be designated as “Protected” if a court issues a restraining order under the *Child Welfare Act*, the *Domestic Relations Act*, or the *Youth Criminal Justice Act*. In other instances, an order affecting the custody or access rights to the student may be issued. If a custody access or restraining order exists, a copy will be required to be placed in the student record to ensure that the order can be properly enforced.

Please indicate if any such order exists: Yes No

Citizenship

Is the student a Canadian citizen? Yes No

If no, please check one of the following:

- Permanent Resident / Landed Immigrant Student Authorization - Visa Number _____
 Child of a Canadian Citizen Visa Expiry Date _____
 Other Child of an individual lawfully admitted to Canada for permanent or temporary residence

Other Children	Name(s)	Date of Birth			School
		Year	Month	Day	
1 st Child					
2 nd Child					
3 rd Child					
4 th Child					

Previous School (If Applicable)

Last School Attended		Last Grade:	
Mailing Address		Phone Number	
Town / City		Postal Code:	

FRENCH MINORITY EDUCATION PARENT DECLARATION (FRANCOPHONE)

I AM A Canadian citizen and am eligible to have my child receive French minority education pursuant to Section 23 of the Canadian Charter of Rights and Freedoms for one or more of the following reasons:

- The first language I learned and still understand is French
- I received my primary school in a French first language program at school (not French Immersion)
- One or more of my children have received or are receiving instruction in a Francophone program (Not French Immersion)

Does the student have Francophone eligibility: Yes No

If eligible, do you wish your child to be educated in the Francophone program: Yes No

If you wish to declare that you are an Aboriginal person, please specify

Status Indian/First Nations Non-Status Indian/First Nations Métis Inuit

Alberta Learning is collecting this personal information pursuant to section 33 (c) of the FOIP act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness over time and develop policies, programs and services to improve aboriginal learner success.

For further information or if you have questions regarding the collection activity, please contact the office of the Director, Aboriginal Policy, Policy Sector, Information and Strategic Services Division, Alberta Learning, 10155 – 102 Street, Edmonton AB, T5J 4L5, (780) 427-8501

If your religion is other than Catholic, please sign the following acknowledgement:

I hereby acknowledge that I am aware of the values and philosophy of a Catholic School and that my child will participate in the prayer life, church and church related activities, religious courses, instruction, and exercises in which Catholic ethical and moral standards are taught.

Signature of Parent / Guardian / Independent Student:

Date:

Declaration By Parent, Legal Guardian, or Student (18 years or over or Independent):

I hereby certify the forgoing information to be true, correct, and complete.

Signature of Parent / Guardian / Independent Student:

Date:

Medical / Emergency Information:

Please identify any special medical problems, allergies, or special needs of which the school should be made aware.

Freedom of Information and Protection of Privacy Provisions

The information collected on this form, as part of the school registration process is personal information as referred to in the Freedom of Information and Protection of Privacy (*FOIP Act*), which became effective for Alberta School Jurisdiction on September 1, 1998. This personal information is collected pursuant to the provisions of the *School Act* and its regulations, and pursuant to Section 32 (c) of the *FOIP Act* as the collection is related directly to and is necessary to a school board's obligation to provide students with an education program that meets their needs to provide a safe and secure school environment. The *FOIP Act* requires that parents/guardians be advised of the collection and use of personal information that is not authorized under the School Act. This includes many activities that are part of normal school community interaction, such as:

- 1) Student name, write-ups, photos and/or videos of classroom and school activities that are taken and used in the school calendar, school yearbook, school orientation guide, school program brochures, school newsletters.
- 2) Individual photos, class and team photos that are taken and used within the school;
- 3) Student name and description of activities that are used in the school newsletter and other school communications;
- 4) Student names that are included in an honor roll listing, birthday recognition listing (including announcement on PA system), student achievement awards, and graduation roll, within the school;
- 5) Release of student names to the news media as part of graduation list, honor roll or the promotion of a positive school program, for example, Student of the Week;
- 6) Media photographs or videos of classrooms and school activities, where individual students can not be identified, may be taken and used by the media;
- 7) Student names that are used on artwork, written material, or other items to be displayed in the school;
- 8) The use of student names, related contact information and phone numbers for attendance checks, school activities; or use by classroom reps;
- 9) The use of student names and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the board applies on a student's behalf;
- 10) Distribution of student name, birth date, address and phone number, and the name, address and phone number of the student's parent or guardian, to the East Central Health Authority for purposes of immunization and/or speech therapy;
- 11) Release of student information to Alberta Justice officials for the purpose of administering the Young Offender's Act, or for carrying out programs under the Act;
- 12) Student lockers are the property of East Central Alberta Catholic Separate Schools Division No. 16 and are subject to search at any time, without notice, by the school administration or the R.C.M.P.
- 13) Student e-mail accounts administered by the East Central Alberta Catholic Separate Schools Division No. 16 are subject to the examination of division personnel, without notice, when deemed necessary by the school administration.
- 14) Other similar activities within the school.

PUBLIC EVENTS: note that school events, which are open to the public, are not subject to the conditions of the FOIP Act. These events may include general assemblies, concerts, school plays, academic focused activities and athletics. The General public, parents and media may be in attendance and are allowed to take photographs, videos and conduct interviews, without first obtaining consent. (It is not expected that the general public or parents will conduct interviews.) *Please note that photos and/or videos of school activities that are open to the general public may be taken and used for purposes within and outside of the school. The school may not restrict such activity at public events.*

The media are expected to behave responsibly and co-operate with schools within the realm of mutually agreed upon guidelines and protocol.

Throughout the school year, there will be opportunities for television, radio, newspaper, community organizations and the School Division to be invited to the school to provide outside coverage of events and programs not included in the PUBLIC EVENTS category listed above.

Also throughout the year, there may be opportunities to display your son/daughter’s artwork and/or other forms of schoolwork at locations outside the school (i.e. gallery, malls). Your signature below (Parent/Guardian) will indicate approval for your son/daughter named on this registration form to be involved with any of the *following* activities on the occasion when the associated event or situation to be covered is not included in the public domain category described under **PUBLIC EVENTS** above.

- A. Photographs/interviews/videos taken by the media, approved community organization, or School Division, where individual students are identified/named.
- B. Student work, accomplishments to be displayed, recognized or reproduced outside of the school (i.e. Signed artwork, creative writing, Student of the Day, or academic presentation such as Science Fair).
- C. Publication of your son/daughter’s name, photograph and/or school work on Division Website.
- D. Photographs/interviews/videos or anecdotal comments where individual students are identified, for use as part of the division. These images may be published on the Division approved Websites, and in materials used for international program promotion.

Field Trips within the town limits do not require individual consent; however information on such trips will be communicated home in advance. (Please note that a separate consent will be required for each individual **out of town** field trip or classroom program.)

Information relating to these student work/recognition activities will be communicated to the home in advance.

PLEASE SIGN EITHER # 1 OR # 2

1. I hereby give consent to the activities listed above (Items A-D)

Signature of Parent/Guardian (**indicating consent**)

OR

2. I **will not** provide approval for general consent allowing my son/daughter to participate in the activities described in items A – D above. (Please provide comments below indicating details and/or possible exceptions.)

Signature of Parent/Guardian (**not giving consent**)

Comments – _____

If you have any question or concerns regarding the collection of information, or intended use of information, please contact Stephen MacKenzie, at the East Central Alberta Catholic Separate Schools Regional Division No. 16 office, 842-3992.

X

OR

X

